

Internal Audit Annual Plan 2024/25

Audit Title	Risk Rating	Status as at 01/04/2024	Corporate Priority	Days				
Level 1 – Cross Cutting Reviews – Council Governance & Control								
Corporate Governance Review	Med/High	Planned	Cross Cutting	25				
Risk Management	Med/High	Planned	Cross Cutting	15				
Information Governance	Med	Planned	Cross Cutting	20				
Corporate Performance Management	Med	Planned	Cross Cutting	15				
FOI/SAR/EIR	Med	Planned	Cross Cutting	15				
New Risk Management System & Policy Review	New	Planned	Cross Cutting	15				
Debt Recovery	New	Planned	Cross Cutting	15				
		L	Total	120				
Level 2 – Fundamental Systems - Section 151 Financial Services – (1) Annual Audit, (2) 2-y			rly Audit plus follow-up.					
Employee Services (2)	Med/High	Planned	Section 151 Assurance	30				
Accounts Receivable (1)	High	Planned	Section 151 Assurance	35				
Business Rates (2+Follow-up)	Med	Planned	Section 151 Assurance	20				
Treasury - Borrowing & Investments (2)	Med	Planned	Section 151 Assurance	18				
Accounts Payable (2 + Follow-up)	Med	Planned	Section 151 Assurance	35				
Cash (2)	Med	Planned	Section 151 Assurance	30				
Council Tax (2 + Follow-up)	Med/High	Planned	Section 151 Assurance	30				
Capital Accounting *	Med	Planned	Section 151 Assurance	25				
Main Accounting System (2)	Med	Planned	Section 151 Assurance	20				
			Total	243				
Level 3 – Service Level Audits – Other Assura	nce							
Education Planning & Resources	-	See Appendix 3	Education	108				
Vulnerable Learner Service	-	See Appendix 3	Education, Safeguarding & Poverty	10				
Education Grants & Other	-	See Appendix 3	Education, Safeguarding & Poverty	33				
Child & Family Services	-	See Appendix 3	Safeguarding	23				
Adult Services	-	See Appendix 3	Safeguarding	20				
Adult Services: Tackling Poverty & Directorate Services	-	See Appendix 3	Safeguarding	35				
Adult Services: Partnerships & Commissioning	-	See Appendix 3	Safeguarding	25				
Building Services	-	See Appendix 3	Economy & Infrastructure, Safeguarding	35				
Property Services	-	See Appendix 3	Economy & Infrastructure, Safeguarding	5				
Waste Management & Parks	-	See Appendix 3	Economy & Infrastructure, Resource & Biodiversity	25				
Highways & Transportation	-	See Appendix 3	Economy & Infrastructure	56				
Housing & Public Health	-	See Appendix 3	Poverty, Safeguarding	89				
Cultural Services	-	See Appendix 3	Economy & Infrastructure	60				



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Planning & City Regeneration	-	See Appendix 3	Economy & Infrastructure,	30	
Communications & Marketing	-	See Appendix 3	Resources & Biodiversity Transformation & Council	5	
Financial Services	-	See Appendix 3	Development Section 151 Assurance	100	
Digital & Customer Services	-	See Appendix 3	Transformation & Council Development	30	
Legal, Democratic Services & Business Intelligence	-	See Appendix 3	Monitoring Officer Assurance	20	
Commercial Services	-	See Appendix 3	Section 151 Assurance	3	
Human Resources & Service Centre	-	See Appendix 3	Transformation & Council Development	48	
Contract Audits	-	See Appendix 3	Transformation & Infrastructure	35	
Computer Audits	-	See Appendix 3	Transformation & Council Development	67	
Projects & Special Investigations	-	See Appendix 3	Section 151 Assurance	65	
Miscellaneous Audits	-	See Appendix 3	Section 151 Assurance	30	
Total					
Grand Total					
Other Activities					
Staff Training					
Holidays, Sickness Absence, Special Leave					
Admin, Planning, Control, Clerical Support, Audit Programmes, Appraisals					
Contingency					
Vacancy Provision					
Total					
Grand Total					

^{*} Audits deferred from 2023/24 plan.